



Position Description	
Job Title	MEP Planner
Department	Site Operations
Reporting to	Head of Operations
Location	London
Scope of Role	<p>Kane Group are a successful building services company based in Banbridge, Northern Ireland – we are a forward-thinking company who have grown steadily over recent years.</p> <p>We are actively seeking an MEP Planner to join the company to be responsible for the creation & management of Construction & Commissioning programmes</p>

Key Responsibilities
<ul style="list-style-type: none"> • Produce programmes ensuring that all key design, procurement and construction activities are captured, and logic linked to identify the critical path. • Collate & validate project progress & programme constraints and report to Senior Management • Regular visits to site to conduct review of progress and review with team delays, risks and critical path analysis. • Ability to produce detailed programmes and options quickly as required by clients. • Develop relationships with internal teams, consultants and clients. • Work closely with the Site Team to manage all programme and planning activities on the allocated project • Prepare short term programmes and carry out any project specific exercises such as re-programming and allocating resources. • Attend meetings as required including team meetings, sub-contractor and design meetings. • Monitor any changes and assess the impact on the agreed programmes. • Where applicable, carry out delay analysis and prepare reports to assist with any EOT applications. • Suggest programme recovery actions or programme betterment opportunities. • Maintain full change log records, for all programmes, as per Planning Process

Person Specification

Qualifications
<p>Essential</p> <ul style="list-style-type: none"> • Professional Qualifications: HNC/Degree in Civil Engineering, Construction Management or similar



Experience & Knowledge

Essential

- Experience of tender stage planning and/or onsite planning within a developer/contracting organisation
- Excellent MEP knowledge in terms of the infrastructure, installation and commissioning sequences of M&E services
- Excellent knowledge of the construction process from feasibility to handover
- Excellent appreciation of the issues and challenges of developing and managing project programmes for residential building projects through all lifecycle stages.
- Proven understanding of the full project cycle and any relative constraints.
- Excellent IT skills and relevant knowledge of Planning software including Asta PowerProject/MS Project

Abilities & Skills

- Methodical, imaginative, and analytical thinker, with practical construction experience combined with sound knowledge of planning, programming and control processes
- Self-motivated with excellent time and project management skills
- Excellent interpersonal skills
- Ability to work unsupervised, individually or as part of a team, to a very high standard.
- Proficient in communication (both written and verbal)
- Organised and structured approach to your work.
- Ability to work within an environment with deadlines while having to multi-task with multiple priorities
- High attention to detail