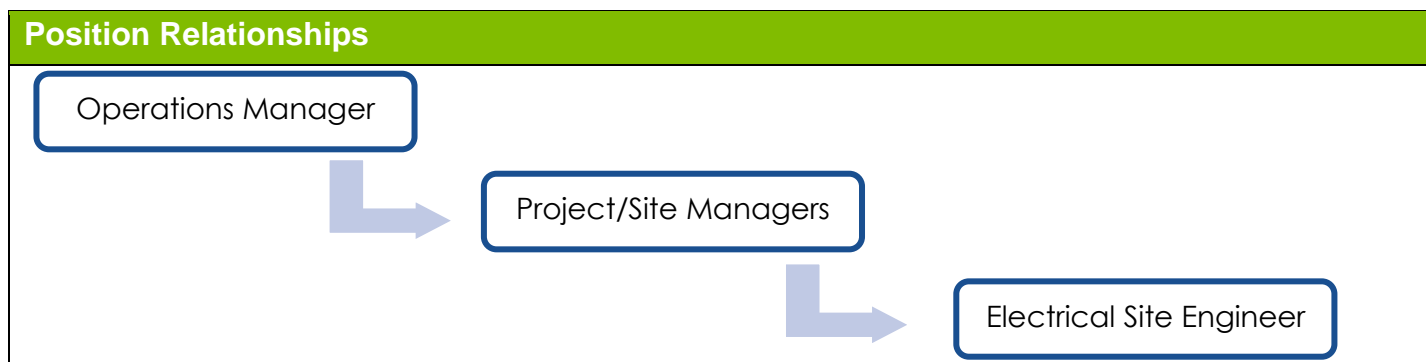


## Job Description

Position Description	
<b>Job Title</b>	Electrical Site Engineer
<b>Department</b>	Operations
<b>Reporting to:</b>	Project/Site Managers
<b>Location</b>	London
<b>Scope of Role</b>	You will assist in the delivery of M&E projects at sites in London.



Key Responsibilities
<ul style="list-style-type: none"> <li>• Update equipment &amp; material delivery trackers</li> <li>• Ensure Health &amp; Safety file is in order and up to date</li> <li>• Carry out site inductions and ensure operatives have read and signed RAMS</li> <li>• Carry out toolbox talks</li> <li>• Issue permits to operatives as required</li> <li>• Update progress trackers</li> <li>• Liaise with &amp; assist the project manager as required</li> </ul>

## Person Specification

	Essential	Desirable
<b>Qualification</b>	HNC in building services engineering or related subject	
<b>Experience &amp; Knowledge</b>	1-2 years in a similar position with an electrical contractor	
<b>Abilities &amp; Skills</b>	Excellent communication skills both verbal and written and ability to deal with clients & internal staff	
	Good computer software skills required (particularly, Microsoft Excel & Outlook)	
	Can deliver high quality work with excellent attention to detail	
	To be flexible and work as part of a team	
	Able to work under pressure and meet short deadlines.	
	Must be very 'hands on' with can do attitude	